Guidelines for Articles for Authors

1 Article title (<t>)

- Title case, light-face, centered [italic for special cases (variables, etc.)]; use initial caps for prepositions of more than four characters.
- No end period
- Acronyms/Abbreviations: Avoid in general

2 Author names and affiliations

line 1: 1st Given Name Surname
line 2: *dept. name of organization*
(of Affiliation)
line 3: *name of organization*
(of Affiliation)
line 4: City, Country
line 5: email address or ORCID

3. Abstract

a. Text of abstract in roman

b. Multiple paragraphs allowed

c. Structured abstracts allowed (alert author on change)

d. Do not allow reference citations in the abstract

e. Do Not Use Symbols, Special Characters, Footnotes, or Math in Paper Title or Abstract. (Abstract)

4. Keywords

a. Heading (coded   as <kw>): One word/title case; lightface/italic; keywords head followed by /italic/lightface colon and a word space

b. Individual keywords: lowercase; roman; separated by commas; no end period

c. Alphabetical arrangement of individual keywords

d. Positioning: Keywords are placed after the abstract

Keywords: C**omponent, formatting, style, styling, insert (**key words**)**

5. BODY

Text

- Introduction is mandatory for regular research articles.

Section heads

- Numbering: All headings are unnumbered
- First-order heads: <h1>

  a) Title case;boldface; free standing, no end period

<H1>**Method**

- Second-order heads:<h2>

  a) Flush left, Title case, bold

  <H2>Measures

- Third-order heads: <h3>

6. Paragraphs

  e. All paragraphs set indented (under headings or otherwise)

7. Abbreviations and Units

  f. Define abbreviations and acronyms the first time they are used in the text,

  g. Abbreviations such as IEEE, SI, MKS, CGS, sc, dc, and rms do not have to be defined.

- Units: Use either SI (MKS) or CGS as primary units. (SI units are encouraged.) English units may be used as secondary units (in parentheses). An exception would be the use of English units as identifiers in trade, such as "3.5-inch disk drive".

  h. •Avoid combining SI and CGS units.

  i. Do not mix complete spellings and abbreviations of units: "Wb/m2" or "webers per square meter", not "webers/m2". Spell out units when they appear in text: ". . . a few henries", not ". . . a few H".

  j. Identify applicable funding agency here. If none, delete this text box.

8. FIGURES AND TABLES

Figures

- Figure head title case
- Place figures and tables at the top and bottom of columns. Avoid placing them in the middle of columns.
- Use the abbreviation "Figure 1 in the text citation
- Figure Labels: Use 8 point Times New Roman for Figure labels.
- Halftone image: Provide **Clearly visible images/hiresolution images**
- Provide **source** for figures

Figure 1: Example of a figure caption. (*figure caption*)

Source: Example of source

Tables

- Table head title case no bold, coloumn head title case, table column sub head sentence
- Sources must be provided for both figures and tables if they are reproduced/adapted/modified, etc., and permissions may be required.
- Use the "Table 1:", even at the beginning of a sentence in the text citation
- Provide **source** for Tables

    Table 1:Example of a figure caption. (*table caption*)

    Source: Example of source